



Job Vacancy

Class Title:	Crew Leader – Water/Sewer
Salary:	\$16.70 - \$23.14 (hourly)

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

JOB SUMMARY

Responsible for the direct supervision of the water maintenance crew performing a variety of skilled and semi-skilled duties required to operate, maintain, and repair the facilities of the water distribution and wastewater collection system.

ESSENTIAL FUNCTIONS

Assist in the installation, repair, and maintenance of water mains, hydrants, and gate valves.

Flush water mains, hydrants, and sewers.

Repair and test motors.

Tap and inspect new service connections.

Assist in the maintenance of assigned vehicles and equipment; assist in maintaining truck inventory.

Investigate consumer complaints.

Respond to complaints regarding water leaks and pressure loss or no water and evaluate the situation.

Flag traffic at work sites.

Assist in the cleaning, testing, installation, and repair of water meters.

May be assigned to read meters as necessary.

Dig ditches and holes.

Inspect manholes to determine condition and locate stoppages.

Service, adjust, and make minor repairs to equipment, machines, and attachments.

Perform related tasks as required.

Responds to after-hour emergencies when on-call.

Makes new service taps for customers and fire hydrants.

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Performs other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

Light, medium, and heavy equipment operating principle, practices, and procedures.

Minor equipment maintenance and repair functions.

Operation, maintenance, and repair of variety of job-related tools and equipment.

Hazards and safety precautions are common to mechanized equipment operation.

Ability to problem solve.

Handle stress effectively without it interfering with performance.

Organize, set priorities, and exercise sound independent judgment within areas of responsibility.

Communicate clearly and effectively, both orally and in writing.

Establish and maintain highly effective working relationships with other employees and the public.

Work alone and make decisions with little to no supervision.

Act effectively in emergency and stressful situations.

Adhere to all City and departmental safety policies and procedures.

MINIMUM QUALIFICATIONS

High school diploma or GED equivalent, supplemented with two (2) years of experience relating to construction, maintenance or repair OR any equivalent combination of education, training and experiences which provides the requisite knowledge, skills, and abilities for the job.

LICENSES AND CERTIFICATIONS

Valid Georgia driver's license. Certification as a Water Distribution Specialist.

PHYSICAL DEMANDS

Regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. Frequently required to stand and talk or hear. Occasionally required to walk, sit, climb, or balance, stoop, kneel, crouch, or crawl and smell.

Frequently lift and/or move up to twenty-five (25) pounds and occasionally lift and/or move up to one hundred (100) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

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WORK ENVIRONMENT

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and risk of electrical shock. The noise level in the work environment is usually moderate to loud.

The City of Austell is an Equal Opportunity Employer. The City of Austell does not discriminate based on race, color, national origin, sex, religion, age or disability in employment or the provision of services. In compliance with the American with Disability Act, the city will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.